



## AGENDA

### OTTAWA

JANUARY 31, 2008

**Location:** Champlain Room, City Hall - 110 Laurier West

**Mini-GFX:** Vendor displays in the Champlain Room.

Outdoor exhibit on the Laurier side of the building.

- 7:30 Registration and Breakfast
- 8:00 Welcome & Introductions –
- Roger Smith, Director, Transportation Initiatives Canadian Energy Efficiency Alliance
  - Ron Gillespie, Fleet Manager for City of Ottawa
- 8:05 The Ontario Fleet Challenge Program – Melissa Felder, Strategic Director, Fleet Challenge Ontario
- 8:15 Welcome from local host – City of Ottawa
- 8:30 **Session 1: Creating a Green Fleet**
- How to create a successful green fleet plan and what it can do for your fleet.*
- 8:30 *"Why go green – What fleet managers need to know about pending policy developments"*
- Bob Oliver, Transportation Programme Director - Pollution Probe
- 8:50 *"What is a Green Fleet? Perspectives from Canada's First Green Rated Fleet"*
- Chris Hill, Manager of Fleet. City of Hamilton
- 9:10 *"How to go Green: Creating a Green Fleet Plan and getting Buy-In from the Top"*
- Darlene Varaleau – On behalf of Fleet Challenge Ontario
- 9:30 *Q&A - Ask the experts and break*

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**9:50 Session 2: Fleet Procurement and Disposal Practices: Going for Green**

*How to fine tune your vehicle specification and tailor your retention practices for maximum savings and lowest overall costs, as well considering end-of-life scrappage and responsible disposal.*

*9:50 "Smart Buying and Smart Disposal"*

- John Lyon, Consultant to Honda and Discount Car & Truck Rentals

*10:10 "Tips on procuring hybrid and other high fuel efficiency vehicles"*

- Steve Plaskos – City of Toronto Fleet Manager and Volvo Truck NA Fleet Maintenance Manager of the Year 2006

*10:30 "Disposing of Legacy Vehicles Responsibly in Ontario: Dismantling and Vehicle Scrappage"*

- Fatima Dharsee, Car Heaven Program Manager. Clean Air Foundation

*10:50 Q&A – Ask the experts and break*

**11:10 Session 3: Green Fleet Maintenance**

*This session will provide fleet managers with information and ideas on how to best maintain their fleet and green vehicles, and manage the environment of their working garage.*

*11:10 "Maintaining the green fleet – extending oil drains, maintenance scheduling, synthetic oils"*

- Ken Dack – On behalf of Fleet Challenge Ontario

*11:30 "Understanding Hybrid Maintenance – What every fleet manager needs to know"*

- Fraser Bull, Guest Speaker for Troubleshooting (Cogeco/Rogers Television)

*11:55 "ISO 14001 compliance and green shop practices"*

- Chris Hill, Manager of Fleet. City of Hamilton

*12:15 Q&A - Ask the experts*

**12:30 Lunch & Visit to Tradebooths. Short Tour to Outdoor Vehicle Exhibit.**

*Outdoor vehicles will include Mercedes-Benz Smart Car, Ford E250 with auxiliary Webasto heater, Dodge Dakota with BlueHeat, Ford Escape Hybrid, Saturn Aura Greenline, dedicated Honda Civic and Chevrolet bi-fuel 3/4 tonne pick up truck (extended cab) that are both natural gas powered, Toyota Highlander Hybrid, and Toyota Prius Plug in Hybrid. Outdoor exhibit may vary by location and inclement weather.*

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1:30 **Session 4: Fuels: Efficiency and Alternative fuels**

1:30 *"Implementing an Idling Reduction Program and Driver Training"*

- Darlene Varaleau – On behalf of Fleet Challenge Ontario

1:50 *"Using biodiesel in a fleet environment"*

- Ken Dack – On behalf of Fleet Challenge Ontario

2:10 *"Natural gas: Options for Fleets"*

- Alicia Milner – President of the Canadian Natural Gas Vehicle Alliance

2:30 *"Closing thoughts on Guidelines for Fuel Procurement".*

- Bob Oliver, Transportation Programme Director - Pollution Probe

2:45 *Q&A – Ask the experts and break*

3:05 **Session 5: Fleet Management Software and Data Solutions**

*The latest technology offerings and applications in the municipal fleet environment.*

3:05 *"Use of SAP in fleet management"*

- Jim Suffak, Fleet Manager. City of Thunder Bay

3:25 *"The E3 Program: Understanding what is important in fleet software attributes"*

- Roger Smith, Director. Transportation Initiatives, Canadian Energy Efficiency Alliance

3:50 *"Technology Verification for fleet managers and the role of ETV Canada"*

- John Neate and Steve Guerin, OCETA and ETV Canada

4:10 *Q&A – Ask the experts*

4:30 Closing Remarks and Adjourn

**Networking Dinner:** Fleet Challenge will be organizing a networking dinner following each workshop at a convenient location (at participants own expense). We would like to invite all who are interested to make plans to join us after the workshop!

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CANADIAN Energy Efficiency Alliance