AGENDA

OTTAWA

JANUARY 31, 2008

Location: Champlain Room, City Hall - 110 Laurier West
Mini-GFX: Vendor displays in the Champlain Room.
Outdoor exhibit on the Laurier side of the building.

7:30 Registration and Breakfast

8:00 Welcome & Introductions –
   - Roger Smith, Director, Transportation Initiatives Canadian Energy Efficiency Alliance
   - Ron Gillespie, Fleet Manager for City of Ottawa

8:05 The Ontario Fleet Challenge Program – Melissa Felder, Strategic Director, Fleet Challenge Ontario

8:15 Welcome from local host – City of Ottawa

8:30 Session 1: Creating a Green Fleet

   How to create a successful green fleet plan and what it can do for your fleet.

   8:30 “Why go green – What fleet managers need to know about pending policy developments”
      - Bob Oliver, Transportation Programme Director - Pollution Probe

   8:50 “What is a Green Fleet? Perspectives from Canada’s First Green Rated Fleet”
      - Chris Hill, Manager of Fleet. City of Hamilton

   9:10 “How to go Green: Creating a Green Fleet Plan and getting Buy-In from the Top”
      - Darlene Varaleau – On behalf of Fleet Challenge Ontario

   9:30 Q&A - Ask the experts and break
9:50  **Session 2: Fleet Procurement and Disposal Practices: Going for Green**

How to fine tune your vehicle specification and tailor your retention practices for maximum savings and lowest overall costs, as well considering end-of-life scrappage and responsible disposal.

9:50  **“Smart Buying and Smart Disposal”**
- John Lyon, Consultant to Honda and Discount Car & Truck Rentals

10:10  **“Tips on procuring hybrid and other high fuel efficiency vehicles”**
- Steve Plaskos – City of Toronto Fleet Manager and Volvo Truck NA Fleet Maintenance Manager of the Year 2006

10:30  **“Disposing of Legacy Vehicles Responsibly in Ontario: Dismantling and Vehicle Scrappage”**
- Fatima Dharsee, Car Heaven Program Manager. Clean Air Foundation

10:50  Q&A – Ask the experts and break

11:10  **Session 3: Green Fleet Maintenance**

This session will provide fleet managers with information and ideas on how to best maintain their fleet and green vehicles, and manage the environment of their working garage.

11:10  **“Maintaining the green fleet – extending oil drains, maintenance scheduling, synthetic oils”**
- Ken Dack – On behalf of Fleet Challenge Ontario

11:30  **“Understanding Hybrid Maintenance – What every fleet manager needs to know”**
- Fraser Bull, Guest Speaker for Troubleshooting (Cogeco/Rogers Television)

11:55  **“ISO 14001 compliance and green shop practices”**
- Chris Hill, Manager of Fleet. City of Hamilton

12:15  Q&A - Ask the experts

**12:30 Lunch & Visit to Tradebooths. Short Tour to Outdoor Vehicle Exhibit.**

Outdoor vehicles will include Mercedes-Benz Smart Car, Ford E250 with auxiliary Webasto heater, Dodge Dakota with BlueHeat, Ford Escape Hybrid, Saturn Aura Greenline, dedicated Honda Civic and Chevrolet bi-fuel 3/4 tonne pick up truck (extended cab) that are both natural gas powered, Toyota Highlander Hybrid, and Toyota Prius Plug in Hybrid. Outdoor exhibit may vary by location and inclement weather.
1:30  **Session 4: Fuels: Efficiency and Alternative fuels**

1:30  “Implementing an Idling Reduction Program and Driver Training”
- Darlene Varaleau – On behalf of Fleet Challenge Ontario

1:50  “Using biodiesel in a fleet environment”
- Ken Dack – On behalf of Fleet Challenge Ontario

2:10  “Natural gas: Options for Fleets”
- Alicia Milner – President of the Canadian Natural Gas Vehicle Alliance

2:30  “Closing thoughts on Guidelines for Fuel Procurement”.
- Bob Oliver, Transportation Programme Director - Pollution Probe

2:45  Q&A – Ask the experts and break

3:05  **Session 5: Fleet Management Software and Data Solutions**

   The latest technology offerings and applications in the municipal fleet environment.

3:05  “Use of SAP in fleet management”
- Jim Suffak, Fleet Manager. City of Thunder Bay

3:25  “The E3 Program: Understanding what is important in fleet software attributes”
- Roger Smith, Director. Transportation Initiatives, Canadian Energy Efficiency Alliance

3:50  “Technology Verification for fleet managers and the role of ETV Canada”
- John Neate and Steve Guerin, OCETA and ETV Canada

4:10  Q&A – Ask the experts

4:30  Closing Remarks and Adjourn

**Networking Dinner:** Fleet Challenge will be organizing a networking dinner following each workshop at a convenient location (at participants own expense). We would like to invite all who are interested to make plans to join us after the workshop!